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MEMORANDUM FOR: Director of Training 5 June 1958
THROUGH : Executive Officer, TR
SUBJECT : Weekly Activities Report No. 19
Instructional Services Branch
28 May - 3 June 1958

I. SIGNIFICANT ITEMS

None

II. OTHER ACTIVITIES

A. Film Production

1. Logistics Film

Current estimated completion date is 20 June.

2. Supervision Films

The No. 2 film in this series will be shot on 16 and 17 June.

3. Dead Drop Film

A lengthy conference was held with [] before his departure to discuss the final script for this film. Work has commenced to procure the many props required and to break down the script into a shooting script. Actual filming will probably not commence before late summer since our efforts will be concentrated on wrapping up the Logistics, Management, and the film for the Office of Communications, all of which are now in various stages of completion.

4. DDI and Security Films

Nothing to report on these films.

5. Sound Stage []

Nothing to report.

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NO CHANGE in Class. ☐

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B. Special Meetings

C/ISB met with [redacted] of the Incentive Awards Staff, at their request, to discuss the possibility of the Film Unit producing a short, silent, voice over narration film for their use in advertising the same awards program. These individuals were advised that a 15 or 20 minute film of this type could be produced in a relatively short period of time provided they were willing to furnish a shooting script and bear the cost of the raw stock required to shoot the film. These conclusions will be presented on 19 June at their next Staff meeting after which we will be contacted for further discussions. No commitment was made as to a time when such a film could be produced.

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C. Audio Aids Section

No significant developments to report.

D. Visual Aids Section

No significant developments to report.

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